

Tameside Metropolitan Borough
St Anne's Primary School



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Dear Parent/Carer

I am writing to update you on the plans for the full opening of school in September. In line with Government guidance we have completed a risk assessment and implemented a range of measures to enable a safe and organised start to the new school year. The risk assessment can be found on our school website under 'Policies' and in the important updates section that relates to Coronavirus. You can also find links to a Child Protection, Behaviour and Health and Safety Addendum.

The following measures will be put in place from **Thursday 3 September 2020:**

- We ask that only **one person** brings their child to school where possible. Parents with babies or other siblings must keep them either in a buggy or hold their hand to prevent them from entering the building or using play equipment. Please also adhere to the social distancing rules when waiting to enter the school grounds.
- Please do not arrive near the premises before your allocated time to prevent congestion and to comply with social distancing.
- Children should be left within the school grounds but away from the building. We ask that parents do not stay to chat to others whilst dropping off and picking up.
- **Full school uniform should be worn. PE kit will be required.**
- School meals will be provided as normal. We ask for 1 week's notice if you are changing from dinners to packed lunches or vice versa.
- Children should bring a labelled, clear plastic bottle of still water (no fizzy drinks, cans, glass bottles or flasks). Water fountains will not be in use.
- Reading books will now be sent home as normal.
- Please do not send in hand sanitiser from home.
- Parents are asked to contact school by phone or email with any concerns or information.
- Parents/Visitors will not be allowed in the school building without prior notice.
- There will be staggered break and lunch times to allow for social distancing.

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- Children will work in their class bubbles. We will keep these bubbles distant from other classes as much as possible.
- Children will be given their own equipment to use and where this is not possible, routine cleaning will be in place.
- Classrooms will be arranged in line with Government guidance. Children will sit side by side rather than face to face. Social distancing will not be enforced within each class bubble.
- Break and lunchtime plans are in place to ensure social distancing between the bubbles.
- There will be clear signage around school reminding of hygiene and social distancing rules
- PPE will be worn by staff administering first aid.

This is not intended as an exhaustive list but I have tried to include the measures that I believe will be of interest to you as parents. To aid social distancing we will operate a staggered start and finish to the school day. **Please comply with these times to limit congestion at the school gates.** Can I also ask that parents park away from the school to avoid traffic chaos! Please do not park over driveways or on the bend of the road at the back of school.

Pick up and drop off times will be staggered as follows:

Please note that Reception children will begin these arrangements from Thursday 10 September. Details for 3rd - 9th September will be provided separately.

Class	Drop off	Pick up
Reception (Front entrance)	8:50am – 9:00am	3:00pm and 3:15pm (We will notify parents of their pick up time)
Year 1/ Year 2	8:45am – 8:55am	3:00pm – 3:10pm
Year 3/ Year 4	8:55am – 9:05am	3:10pm – 3:20pm
Year 5/ Year 6	9:05pm – 9:15am	3:20pm – 3:30pm

Displaying Symptoms

Any child developing coronavirus symptoms, however mild, must not come to school and should remain at home for a minimum of 7 days from when their symptoms started. Any child should be given sufficient time off to recover following illness in addition to the guidelines on self-isolation. We will immediately contact the parents/carers of any child developing coronavirus symptoms whilst in school. If this happens, the child must be collected without delay along with any other siblings.

And Finally!

It has been an extremely challenging year for everyone, and I would like to take this opportunity to thank you for your support and understanding over the last few months. I would also like to thank the staff team at St Anne's for their hard work and dedication in such difficult circumstances. We look forward to welcoming all our children and families back to school in September and we wish you all an enjoyable summer holiday!

Yours sincerely

Kirsty Rimmer
Headteacher



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