

Tameside Metropolitan Borough  
**St Anne's Primary School**



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15 December 2020

Dear Parent/Carer

I am writing to you regarding procedures for notification of self-isolation over the Christmas period, following Government guidance published on 8<sup>th</sup> December 2020.

Schools have been asked to continue contact tracing until Christmas Eve. This means that we may potentially have to contact families if there has been a positive case in their child's bubble prior to the end of term. In light of the aforementioned guidance, I have implemented the following procedures, which we ask parents to follow if their child displays symptoms and has a test.

- a) If a child develops the symptoms from Monday 21<sup>st</sup> December, you should not contact school and contact NHS Track and Trace.
- b) If a child displays symptoms of Covid-19, within 48 hours of being at school you should arrange a test and contact school via the dedicated email address ([admin@st-annes-denton.tameside.sch.uk](mailto:admin@st-annes-denton.tameside.sch.uk)).
- c) Once you get the test results, please contact school via the dedicated email system.
- d) Emails will be checked daily (up to and including Thursday 24<sup>th</sup> December)
- e) If we are told of a positive test (*a pupil or staff member tests positive for COVID-19, having developed symptoms within 48 hours of being in school*) I will contact the bubble via parentmail or text.

It is the parent/carer's responsibility to ensure that the child self- isolates for the period notified.

Please be aware that we will only be responding to emails notifying of a Covid-19 positive case during the holidays. For all other queries, school will reopen as normal on Monday 4 January.

Once again, I thank you for all your support this year and look forward to life returning to some sort of normality in 2021.

Yours sincerely

Mrs K Rimmer  
**HEADTEACHER**



Accredited Professional  
Development Lead

National Centre  
for Excellence in the  
Teaching of Mathematics

